Airbnb Cleaning Checklist

Start Out Right by Task Stacking

Open windows to replace stale air with fresh air. Begin laundering bedding, towels & washcloths, dish towels, potholders, tablecloths, throw rugs, curtains, etc. If you have a dishwasher, get it running. Do a walk-through to inspect for damage & items guests have left behind, making any notes in the last section of the checklist.

Entryways

- ◯ Clear ceiling corners of cobwebs; dust ceiling fans
- ◯ Wipe down walls including art & hanging decor
- ◯ Wash doors & windows inside & out
- ◯ Dust & polish furniture surfaces & knickknacks
- ◯ Sanitize frequently touched surfaces such as knobs, light switches, handles, etc.
- ◯ Empty & clean wastebaskets
- ◯ Shake rugs outdoors, laundering if needed
- ◯ Clean baseboards, then sweep, vacuum, and/or mop floor

Living Room

- ◯ Clear ceiling corners of cobwebs; dust ceiling fans
- ◯ Wipe down walls including art & hanging decor
- ◯ Wash doors & windows inside & out
- ◯ Dust & polish furniture surfaces, light fixtures, electronics, & knickknacks
- ◯ Sanitize/disinfect frequently touched surfaces such as knobs, light switches, handles, remotes, keypads, etc.
- ◯ Vacuum & sanitize upholstery; vacuum between cushions
- ◯ Empty & clean wastebaskets
- ◯ Shake rugs outdoors, laundering if needed
- ◯ Clean baseboards, then sweep, vacuum, and/or mop floor

Bedrooms

- ◯ Clear ceiling corners of cobwebs & dust ceiling fans
- ◯ Wipe down walls including art & hanging decor
- ◯ Wash doors and windows inside & out
- ◯ Vacuum stripped bed, check for pests, & replace all bedding
- ◯ Dust light fixtures
- ◯ Check inside drawers; dust & polish furniture, electronics, & knickknacks
- ◯ Sanitize/disinfect frequently touched surfaces such as knobs, light switches, handles, remotes, keypads, etc.
- ◯ Empty & clean wastebaskets
- ◯ Shake rugs outdoors, laundering if needed
- ◯ Clean baseboards, then sweep, vacuum, and/or mop the floor including under the bed & other furniture

Kitchen

- ◯ Clear ceiling corners of cobwebs; dust ceiling fans
- ◯ Wipe down walls & any hanging items or decor
- ◯ Wash doors & windows
- ◯ Wipe over small appliances inside & out
- ◯ Wash & sanitize countertops, tabletops, stovetops, & other surfaces
- ◯ Clean oven, racks, & warming drawer/broiling drawer
- ◯ Clean & sanitize exterior & interior of refrigerator & freezer; discard any opened or expired food
- ◯ Clean exterior & interior of cupboards & cabinets; discard any opened or expired food
- ◯ Sanitize/disinfect frequently touched surfaces such as knobs, light switches, handles, remotes, keypads, etc.
- ◯ Empty & clean trash can; replace trash bag
- ◯ Shake rugs outdoors, laundering if needed
- ◯ Clean baseboards, then sweep & mop floor

Bathroom

- ◯ Clear ceiling corners of cobwebs; dust ceiling fan
- ◯ Wipe down walls
- ◯ Spray tile surfaces & grout; allow cleaning product to soak several minutes
- ◯ Wash doors & windows inside & out
- ◯ Wipe down light fixtures
- ◯ Clean mirror & inside cabinet
- ◯ Finish tile surfaces & grout, then scrub & disinfect tub
- ◯ Clean & disinfect toilet inside & out
- ◯ Clean & disinfect sink & faucets
- ◯ Sanitize/disinfect frequently touched surfaces such as toilet handles, knobs, light switches, cabinet handles, etc.
- ◯ Empty & clean wastebasket; replace trash bag
- ◯ Shake rugs outdoors, laundering if needed
- ◯ Clean baseboards, then sweep & mop floor

Balconies, Porches, & Other Outdoor Areas

- ◯ Clear cobwebs; dust outside corners & walls around fixtures & decor
- ◯ Wash external doors & windows
- ◯ Clean outdoor furniture & decorations
- ◯ Trim plants & add fresh mulch
- ◯ Sanitize/disinfect frequently touched surfaces such as knobs, light switches, handles, remotes, keypads, etc.
- ◯ Sweep & hose down floor
- ◯ Provide curb appeal by making sure the front area is tidy & welcoming

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Got questions? Contact us and see how we can help: maidthis.com/west-palm-beach